



DRINKING WATER ANALYSIS SAMPLE COLLECTION INSTRUCTIONS—BACTERIOLOGY

Important!



- Use only the clear protective sealed bottle for bacteriology testing. It contains a small amount of preservative that must not be rinsed out.
- The other bottle is for non-bacteria related testing.
- Do not open bottles until you are ready to collect samples.
- Samples must be delivered to the laboratory as soon as possible after collection. Some tests have a maximum holding time that they must be tested within. Refrigerate samples when possible.

Completing the Form

A separate form is required for each sample container in order to identify it for reporting. Enter all required information to identify the sample and sampling location, including Water Supply Serial Number (WSSN) for public water supplies, and testing required.

Collecting Samples for Bacteria Testing

- If collecting the sample from a tap, select a clean faucet and remove attachments such as aerators, dishwasher connectors, etc.
- Thoroughly clean the faucet with a bleach solution.
- Allow water to run for about ten minutes at full flow from faucet, and then reduce the flow to collect sample.
- Wash your hands with antibacterial soap and open the bottle, being **careful not to touch the inside of the cap or bottle.**
- Collect sample directly into the bottle, **filling it at least to the 100 mL fill line and no fuller than to the bottom of the bottle neck.**

Collecting Samples for Non-bacteria Testing

- Continue to allow water to run.
- Open the non-bacteria related testing sample bottle.
- Collect sample directly into the bottle, **fill to the bottom of the bottle neck.**

Submitting Samples

Drop off samples for testing to:

	Raven Analytical Laboratory	
210 Arrow Cove	OR	104 First Street
Midland, MI 48642		Roscommon, MI 48653
989-495-0454		989-275-4790
888-782-3745 (toll free)		800-380-7860 (toll free)